

Lee Township Board Meeting Minutes

November 12, 2025

The Lee Township Board of Trustees held Regular Board Meeting November 12, 2025 at the Lee Township Hall, 23045 21 Mile Road, Olivet, Michigan.

Regular Meeting called to order at 7:00pm followed by the Pledge of Allegiance

Members Present: Supervisor Brad Shrutz, Clerk Samantha VanDorsten, **Treasurer** Douglas Mathewson, Trustee Casey Hall **Members Absent:** Trustee Scott Piepkow,

Addition/Changes to Agenda: Check 7317, Cemetery, Library, VOID on Checks, 18 Mile Road

Approval of Minutes: Motion to approve minutes from October meeting:

Motion Mathewson second Hall **Voice Call Vote= 4 yea 0 nay**

Budget Amendments: Resolution 22-25 Budget Amendment 7

Motion: VanDorsten, Support: Mathewson

Roll Call Vote= Yes: Mathewson, Shrutz, VanDorsten, Hall

Approval of Monthly Bills:

Motion to Approve Bills by VanDorsten, support by Mathewson

Roll Call Vote= Yes: Hall, VanDorsten, Shrutz, Mathewson

Public Comment: Hard to hear board members, Roads, Light on outside of Hall needs replacing.

Reports:

- ❖ **Clerk:** Election Report ❖ **Olivet Fire:** Report Supplied
- ❖ **Treasurer:** Report ❖ **Planning Commission:** Battery Storage, Solar, Blite. Workshop supplied, Summer Taxes. Monday
- ❖ **Elected Officials: Gary Tompkins:** County Happenings ❖ **Sheriff:** Thefts in area, Call if package not delivered and expecting.
- ❖ **MAFFAA:** Bills From Consumers, Electrical Engineer to inspect building

Old/New Business:

1. **Mowing:** Have options coming in will have contacted by next meeting
2. **Zoning Admin:** Mckenna proposal provided for review. Proposal seems high will have other options for next month, need decision next month.
3. **Assistant/ Deputy Supervisor:** needed to oversee any projects
4. **Early Voting Site:** Motion to allow Clerk to accept new contract with County to host Early Voting
 - a. **Motion:** VanDorsten, Support: Hall
 - b. **Roll:** VanDorsten, Hall, Mathewson, Shrutz
5. **Newsletter:** Motion to place newsletter in with tax bills
 - a. **Motion:** Hall Support: Mathewson
 - b. **Voice: Yes:** 4
6. **Voiding Checks:** Would like to have put on checks VOID after 60 or 90 Days. Need to check with attorney.
7. **Check #7313:** Check was lost, asked to cancel and reissue. Motion to Cancel and Reissue lost check
 - a. **Motion:** Mathewson, Support: Hall
 - b. **Roll:** Shrutz, VanDorsten, Mathewson, Hall

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8. **Cemetery:** Check has been received for funding of Lee Center Cemetery.
 - a. **Motion:** Have Lee Center Cemetery have its own account at bank so funding is separate and transfer money to Lee Township as needed to pay bills related to maintenance
 - i. **Motion:** Hall, Support Mathewson
 - ii. **Roll:** Hall, Mathewson, VanDorsten, Shrонтz
 - b. **Updating Fees:** Fees need reviewing for services
9. **Library:** Library services at Charlotte, no contract at this time so will need to review options for patrons' use of Charlotte Library. Would also like to offer services for those who would prefer to use the Marshall District Library. Will contact both libraries to see what options are for community members to obtain a library card.
10. **18 Mile Road:** Convis Township received estimate for chip and seal portion of 18 Mile Road that they paid to have redone, which is a boarder road with Lee Township. They have asked us to pay for half of the Township portion to chip and seal
 - a. **Motion:** Motion to pay half of the township portion as proposed by Convis Township
 - i. **Motion:** VanDorsten Support: None
11. **PA116- See Page 3**
12. **Board Comments:** Next Meeting: December 10, 2025 @7p
 - a. **News from Marie:** Funding for Senior Social
13. **Motion to adjourn** by Mathewson, supported by Hall Motion Carried adjourned at 8:23pm

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Owner	Parcel/ PA116 Agreement #
a. Beattie, Martin/Cindy (17.68)	13-220-009-00 / 13-70537-123163
i. Motion: VanDorsten	Support: Hall
ii. Roll: Shrontz, Mathewson, VanDorsten, Hall	
b. Beattie, Martin/Cindy (201.69)	13-220-009-00 / 13-70537-123163
i. Motion: VanDorsten	Support: Hall
ii. Roll: Mathewson, Shrontz, Hall, VanDorsten	
c. Beattie, Morgan	13-330-033-00 / 13-70542-123164
i. Motion: VanDorsten	Support: Mathewson
ii. Roll: Hall, VanDorsten, Shrontz, Mathewson	
d. Oberlin, Jeffery/Lori	13-171-006-00 / 13-37087-123172
i. Motion: VanDorsten	Support: Mathewson
ii. Roll: Mathewson, Shrontz, VanDorsten, Hall	
e. Oberlin, Jeffery/Lori	13-291-003-00 / 13-72664-123112
i. Motion: VanDorsten	Support: Hall
ii. Roll: Hall, Mathewson, VanDorsten, Shrontz	
f. Oberlin, Jeffery/Lori	13-200-024-00 / 13-72661-123112
i. Motion: VanDorsten	Support: Hall
ii. Roll: Shrontz, VanDorsten, Hall, Mathewson	
g. Oberlin, Jeffery/Lori	13-181-009-00 / 13-72660-123112
i. Motion: VanDorsten	Support: Hall
ii. Roll: Hall, Mathewson, VanDorsten, Shrontz	
h. Oberlin, Jeffery/Lori	13-290-033-00 / 13-72663-123112
i. Motion: VanDorsten	Support: Hall
ii. Roll: Shrontz, VanDorsten, Mathewson, Hall	
i. Williams, Phillip	13-300-024-00 / 13-40144-123141
i. Motion: VanDorsten	Support: Hall
ii. Roll: Hall, Mathewson, VanDorsten, Shrontz	
j. Williams, Phillip	13-210-003-01 / 13-54596-123141
i. Motion: VanDorsten	Support: Mathewson
ii. Roll: Shrontz, VanDorsten, Mathewson, Hall	
k. Williams, Phillip	13-200-027-00 / 13-58567-123141
i. Motion: VanDorsten	Support: Hall
ii. Roll: Hall, Mathewson, VanDorsten, Shrontz	
l. Williams, Phillip	13-170-003-00 / 13-62302-123141
i. Motion: VanDorsten	Support: Hall
ii. Roll: Shrontz, VanDorsten, Mathewson, Hall	
m. Williams, Phillip	13-290-003-00 / 13-68231-123144
i. Motion: VanDorsten	Support: Hall
ii. Roll: Hall, Mathewson, VanDorsten, Shrontz	

Approved at the December 2025 Regular Board Meeting